

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

June 26, 2019
7:00 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on June 26, 2019. The meeting was opened at 7:03 p.m. with a flag salute.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement

The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 09, 2019) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Marybeth Miller, Keith Hamilton, Kathleen Miceli, and Ann Marie Nadiroglu.

Absent: Jessica Muzzio-Rentas and Jill Morano

Also Present: Mr. Anthony Riscica Interim Superintendent, and Mr. Jayson Gutierrez, Business Administrator/Board Secretary

IV. Recognition of visitors.

There were four (4) members of the public present

V. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the school, and therefore, are not public meetings, but meetings held in public."

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VI. Approval of Minutes

A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes:**

Public Meeting	May 1, 2019
Executive Meeting	May 1, 2019

Special Board Meeting	May 8, 2019
Executive Session	May 8, 2019
Public Business Meeting	May 15, 2019
Executive Meeting	May 15, 2019

Motion By:	Ms. Norris	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		

VII. Committees

A. FINANCE

1. Committee Report - Marybeth Miller - No update at this time

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-u

Motion By:	Ms. Miller	Second by:	Mr. Hamilton
Discussion: Motion by Ms. Norris to table t & u Second by Ms. Miller - carried by unanimous voice vote			
Roll Call Vote for a-s			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		
Roll Call Vote for v-x			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		

- a. Approval of the payment of the following bills and claims:

Payroll for the period ending May 31, 2019	\$165,489.42
Payroll for the period ending June 15, 2019	\$188,785.94
Bills List dated June 6, 2019, Warrants #17292 through #17335 and 102, 112, 130	\$129,918.86
Bills List dated June 26, 2019, Warrants #17336 through #17381 and 131	\$101,532.69
Health/Prescription plan premiums (SEHBP) for June 2019	\$80,716.83

- b. Approval the attached line item transfers for April 2019.
- c. Approval of the Board Secretary's and Treasurer's Reports for the month ending April 30, 2019. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C. 6A-16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.

- d. Renewal of the district's Flexible Spending Account manager with AmeriFlex for the period July 1, 2019, through June 30, 2020, with an administrative cost of \$6.00/participant per month, with a monthly minimum of \$90.00.
- e. WHEREAS, the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC has the expertise and experience to provide professional services to the Board of Education (hereinafter referred to as the "Board"); and

WHEREAS, the Board is desirous of appointing the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC, to provide professional legal services to the Board;

NOW, THEREFORE, BE IT RESOLVED that the Board appoints the law firm of Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC as Board Attorneys at the rate of \$165 an hour for the 2019-2020 school year in accordance with the terms and conditions set forth in the agreement which shall be maintained on file in the Business (BOE) Office. The Board President and the Board Secretary are hereby authorized to execute the Agreement and any and all other documents necessary to effectuate the terms of this resolution. The Board Secretary is hereby directed to publish a notice of this award in the official newspaper of the Board

- f. Approve the reappointment of Brown & Brown Benefit Advisors as broker of record for the district's dental benefits program for the 2019–2020 school year in accordance with N.J.S.A.18A:18A-5 (awarding contracts for professional services) and P.L. 1999, c.440.
- g. Approve the appointment of the firm of Lerch, Vinci, & Higgins as School auditor as of and for the fiscal year ending June 30, 2020 in accordance with NJSA 18A:18A-5 (the awarding of contracts for professional services) and P.L. 1999, c.440 at a fee of \$21,500 In accordance with the terms and conditions of the engagement agreement, the hourly rate of \$150-\$175 (for partners) shall apply for other related financial advisement and services in accordance with the terms and conditions as set forth in the agreement, which shall be maintained on file in the Business (BOE) Office The Board Secretary is hereby directed to publish a notice of this award in the official newspaper of the Board.
- h. Appointment of Polaris Galaxy Insurance, LLC. as broker of record for the 2019-2020 school year in accordance with NJSA 18A:18A-5 (awarding of contracts for professional services) and P.L. 1999, c.440.
- i. Approval the 2019-2020 Bid Purchasing Contract with the Educational Services Commission of Morris County for a fee of \$1,400 for the term of July 1, 2019, to June 30, 2020.
- j. WHEREAS, pursuant to N.J.A.C. 6A:23A-5.2, a board of education must establish a maximum dollar limit for professional services and public relations, as defined in N.J.A.C. 6A:23A-9.3(c)14

NOW, THEREFORE, BE IT RESOLVED, that the Riverdale Board of Education hereby establishes the following maximums for the 2019-2020 year as follows:

Architecture/Engineering	\$63,000
Legal	\$20,000

Audit \$21,500
 Physician \$1,500
 For a total amount of \$106,000

BE IT FURTHER RESOLVED, that the School Business Administrator tracks and records these costs to ensure that the maximum amount is not exceeded.

- k. Appointment of the firm of AM Consultants as Fixed Asset inventory consultants for the 2019-2020 school year in accordance with NJSA 18A:18A-5 (the awarding of contracts for professional services) and P.L. 1999, c.440 at a fee not to exceed \$650.
- l. Appointment of Solutions Architecture, as Architect of Record effective for the 2019-2020 school year in accordance with NJSA 18A:18A-5 and P.L. 1999, c.440 at the following hourly rates. The Board Secretary is hereby directed to publish a notice of this award in the official newspaper of the Board.

Architect	Rate
Principal	\$165.00/hr
Associate Principal	\$145.00/hr
Project Manager	\$135.00/hr
Project Coordinator	\$125.00/hr
Construction Admin	\$125.00/hr
Production/CAD	\$80.00/hr
Architectural Support	\$60.00/hr

- m. WHEREAS, the Riverdale Board of Education (hereinafter referred to as the "Board") is desirous of effectuating certain economies and achieving cost savings to improve the financial condition of the Riverdale School District; and

WHEREAS, in the best interests of the Riverdale School District, economies could be effectuated and cost savings achieved by unilaterally providing for cash-out insurance incentives to eligible Board employees; and

WHEREAS, the Public Employee Benefits Reform Act, codified under N.J.S.A. 43:3C-1 et seq., (hereinafter referred to as the "Act") allows the Board to provide for cash-out insurance incentives to Board employees eligible for health benefits through the State Health Benefits Program (hereinafter referred to as the "SHBP") who waive their entitlement to health insurance benefits, as long as the said incentive does not exceed fifty percent (50%) of the total savings achieved by the Board; and

WHEREAS, Section 125 of the Internal Revenue Code and the Act require the Board to implement a health plan providing eligible Board employees with the option to either accept the SHBP coverage or waive the SHBP coverage and receive a cash incentive (hereinafter referred to as the "Section 125 Plan").

NOW, THEREFORE, BE IT RESOLVED that the Board hereby adopts the cash out insurance incentive program effective January 1, 2017; and

BE IT FURTHER RESOLVED that the cash out incentive paid to eligible Board employees shall be equal to:

MARITAL STATUS	DIRECT 15
Single	\$1,500
Parent & Child	\$2,200
Employee and Spouse/Domestic Partner	\$3,300
Family	\$3,800

and

BE IT FURTHER RESOLVED that the cash out incentive paid to eligible Board employees waiving their dental benefits is \$79.41.

BE IT FURTHER RESOLVED that this program shall be in compliance with the statutory requirements of N.J.S.A. 43:3C-1 et seq.; and

BE IT FURTHER RESOLVED that the Board hereby adopts and authorizes implementation of a Section 125 Plan pursuant to the Internal Revenue Code effective January 1, 2017.

- n. RESOLVED, WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Riverdale Board of Education wishes to deposit the anticipated current year surplus into the Capital Reserve account at year end if available, and

WHEREAS, the Riverdale Board of Education has determined that an amount not to exceed \$500,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Riverdale Board of Education that it hereby authorizes the district's Business Administrator to make this transfer consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee

- o. RESOLVED, WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Riverdale Board of Education wishes to deposit the anticipated current year surplus into the Tuition Reserve account at year end if available, and

WHEREAS, the Riverdale Board of Education has determined that an amount not to exceed \$100,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Riverdale Board of Education that it hereby authorizes the district's Business Administrator to make this transfer consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee

- p. RESOLVED, WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permits a Board of Education to establish and/or deposit into certain reserve accounts at year-end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permits a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Riverdale Board of Education wishes to deposit the anticipated current year surplus into the Maintenance Reserve account at year end if available, and

WHEREAS, the Riverdale Board of Education has determined that an amount not to exceed \$200,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Riverdale Board of Education that it hereby authorizes the district's Business Administrator to make this transfer consistent with all applicable laws and regulations, having been reviewed and recommended by the Finance Committee.

- q. Approve the following contract renewals for the 2019-2020 school year as follows:

Company	Description	Cost
Frontline Technologies	Absence and Substitute Management/Central Office	\$4,363.00
Frontline Technologies	IEP/504	\$6,366.00
OnCourse Systems	Lesson Planner, SIS, Gradebook, and Evaluation software.	\$10,679.00
Strauss Esmay	Policy Maintenance Services	\$2,640.00
Honeywell	Instant Alert	\$883.00
Follett	Destiny - Library Management System	\$885.00
CivicPlus	Website Hosting and Support	\$1,575.00
Asbury Park Board of Education Information Technology Center	Payroll and Budgetary Services	\$10,415.00
Payschools	Cafeteria POS Software	\$1,886.00

- r. BE IT RESOLVED, that the Board of Education authorize the Business Administrator to pay supplementary bill lists and payroll which shall become due on or before June 30, 2019, including all year-end payables; to proceed with all necessary adjustments and transfers to close the books for the 2018-19 fiscal year, as well as any and all entries and actions for the opening of the 2019-20 fiscal year, including but not limited to the issuance and or cancellation

of purchase orders, stale dated checks, transfers, award of contracts in compliance with the Public Contracts Laws, and other such actions as may be required by statute, code and Board Policy; and

BE IT FURTHER RESOLVED, that the Board authorizes the Superintendent and Business Administrator to process and issue the payment of bills and claims between Board meetings during the months of May, June, July and August 2019; and

BE IT FURTHER RESOLVED, that all of those actions shall be presented to the Board at its next meeting for ratification and/or final approval.

- s. Approval of a Health and Environment Services Contract with Educational Services Commission of Morris County for the 2019-2020 school year at a cost of \$1300/school and \$24/employee at a cost not to exceed \$1780.
- t. **TABLED** Approval the attached line item transfers for May 2019.
- u. **TABLED** Approval of the Board Secretary's and Treasurer's Reports for the month ending May 31, 2019. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C. 6A-16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education. **T**
- v. Approve a School Food Authority (SFA) to School Food Authority (SFA) agreement with Wayne BOE to provide food services for the 2019-2020 school year at the fixed cost of \$2.90 per lunch.
- w. Approve the following 2019-2020 lunch rates:

Lunch	Rate
Student Paid Meal	\$3.00
Reduced Lunch	\$0.40
Adult Lunch	\$3.75
- x. Renewal of the student accident insurance coverage for the 2019-2020 school year with Bollinger, Inc. at an annual premium of \$5,013.

B. PERSONNEL

- 1. Committee Report(Policy and Personnel) - Kathleen Miceli - No update at this time
- 2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a-m

Motion By:	Ms. Miceli	Second by:	Ms. Miller
Discussion: Motion by Ms. Norris to table h, Second by Ms. Miller - carried by unanimous voice vote.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		

- a. Approval of the individuals named on the attached list as substitute teachers/aides/nurses for the 2019-2020 school year.
- b. BE IT RESOLVED that the Riverdale Board of Education (hereinafter referred to as the "Board") appoints Mr. Anthony Riscica as the Interim Superintendent of Schools for the Riverdale School District for the period beginning on July 1, 2019, and ending on June 30, 2020.

BE IT FURTHER RESOLVED that this Employment Agreement has been submitted and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Mr. Anthony Riscica for the position of Interim Superintendent of Schools for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the School Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Mr. Anthony Riscica.

- c. BE IT RESOLVED that the Riverdale Board of Education (hereinafter referred to as the "Board") appoints Jayson Gutierrez as the Business Administrator/Board Secretary for the Riverdale School District for the period July 1, 2019, through June 30, 2020.

BE IT FURTHER RESOLVED that this Employment Agreement, has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7- 8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Jayson Gutierrez for the position of Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Interim Assistant Superintendent/Acting Superintendent to execute, on behalf of the Board, the Employment Agreement by and between the Board and Jayson Gutierrez.

* Subject to change upon ratification of the successor agreement.

- d. Approve the amended appointment of the following personnel for the Extended School Year program and Basic Skills Academy, July 1, 2019, to July 30, 2019, pending sufficient enrollment*:

Staff Member	Hours	Rate	Role
Lisa Moro Zemaitis	3.5/day	\$50/hour	Teacher
Marianne McCarthy	3.5/day	\$50/hour	Teacher
Sheila Walsh	3.5/day	\$50/hour	Teacher

Lynn Nardino	3.5/day	\$50/hour	Teacher
Meghan O'Hara	3.5/day	\$50/hour	Teacher
Britney Allison	3.5/day	\$50/hour	Teacher
Andrea Swanson	3.5/day	\$50/hour	Teacher
Jennifer Corbett	3.5/day	\$50/hour	Teacher
Lori Hecht	3.5/day	\$50/hour	Teacher
Eileen DeFilippis	3.25/day	\$15.00	Aide
Diane Dunn	3.25/day	\$20.90	Aide
Frances Turek	3.75/day	\$14.85	Aide
Joseph Di Paola	3.25/day	\$15.00	Aide
Bryan Szabo	3.25/day	\$13.30	Aide
Kerry Cron	12/week	\$50/hour	Speech
Michele Miller	As needed	\$40/Session	Substitute Teacher/Aide
John Prezioso	As needed	\$40/Session	Substitute Teacher/Aide
Ashley Diehl	As Needed	\$40/Session	Substitute Teacher/Aide
Tiffany Herbert	As Needed	\$40/Session	Substitute Teacher/Aide
Bridget Brewer	As Needed	\$40/Session	Substitute Teacher

* Subject to change upon ratification of the successor agreement

- e. Appointment of the following personnel, as coaches and advisors, for extra-curricular activities for the 2019-2020 school year at the listed stipends:

Name	Position	Stipend*
Kristen Caufield	Co-Student Council Advisor	\$909.50 (Step 3 - \$1,819 X .5)
Megan Dutkowski	Co-Student Council Advisor	\$796.00 (Step 1 - \$1,592 X .5)
Jennifer Corbett	Co-Yearbook Advisor	\$909.50 (Step 3 - \$1,819 X .5)
Kristen Caufield	Co-Yearbook Advisor	\$909.50 (Step 3 - \$1,819 X .5)
Tom Schneider	Boys Basketball	\$2,842 (\$1,705 + 1,137) yr. 10+
Tom Schneider	Boys Baseball	\$2,842 (\$1,705 + 1,137) yr. 10+
Rebecca Lilienthal	Girls Basketball	\$1,705
Bryan Szabo	Co-Girls Softball	\$852.50 (\$1,705 X .5)
Nicole Gelok	Co-Girls Softball	\$852.50 (\$1,705 X .5)
Tom Schneider	Athletic Coordinator	\$1,705
Randy Hanas	Band Director	\$1,933 (Step 3)
Randy Hanas	Chorus Director	\$1,933 (Step 3)
Diane Tomkins	Website Administrator	\$1,933 (Step 3)
Kathleen Paldino	Riverdale Performance Troupe (Drama)	\$1,705 (Step 3)
Kathleen Paldino	Spring Drama Advisor	\$1,592 (Step 2)

* Subject to change upon ratification of the successor agreement

- f. Approve the payment at the contractual rate of \$50* for the following, pending scheduling of event:

Name	Event	Hours
Randolf Hanas	Late Bus Monitor (M-R)	15 minutes/day
Kristen Caufield	Late Bus Monitor (Friday)	15 minutes/day
Victoria Evans	Puberty Talks	2 hours

Lisa Moro Zemaitis	Preschool Open House	2.5 hours
Megan Dutkowski	Science Fair	2 hours
Randolf Hanas	Winter Wonderland Celebration	1.5 hours
Kristen Caufield	Winter Concert Supervision	1.5 hours
Kristen Caufield	Spring Concert Supervision	1.5 hours
Lori Hecht	Home Instructor	As needed
Lynn Nardino	Home Instructor	As needed
Carmela Baram	Home Instruction \$35/hour	As needed

* Subject to change upon ratification of the successor agreement

- g. Approve additional summer hours for 2019, as approved by the Interim Superintendent, for the following:

Name	Roll	Hours not to exceed	Rate per hour*
Carmela Baram	CST Secretary	100	\$17
Jennifer Corbett	BSI	20	\$50
Marianne McCarthy	BSI	20	\$50

* Subject to change upon ratification of the successor agreement

- h. **TABLED:** Approve the resignation, with regret, of Alice Nickalls, Administrative Assistant to the Superintendent, effective on or before July 31, 2019.
- i. Approve Gabreelah Buggi as a volunteer in the Business office for the month of July 2019 for approximately 30 hours.
- j. Approve the resignation, with regret, of Taylor Newcomer, part-time School Counselor, effective June 30, 2019.
- k. Rescind the contract for the following non-certified, non-tenured, part-time employee, without benefits, effective July 1, 2019, through June 30, 2020, per the approved calendars*

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Lindsay Bura	Aide	\$13.30	TBD

* Subject to change upon ratification of the successor agreement

- l. Award the contract to the following non-certified, non-tenured, part-time employee, without benefits, effective July 1, 2019, through June 30, 2020, per the approved calendars*:

Name	Job Description	2019-2020	Not to Exceed Hours Per Week
Lindsay Bura	Aide	\$13.00	TBD

- m. Approve Stacy DiLorenzo for 2019-2020 tuition reimbursement that will result in meeting the education requirement for Supervisor certification. Total reimbursement amount not to exceed \$8,616.00. This reimbursement is not part of the collective bargaining agreement.

Course	School	Credits	Term
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Curriculum and Instruction	Rutgers University	3	Summer 2019
Supervisor of Instruction	Rutgers University	3	Summer 2019
*Curriculum Development for the Gifted	Rutgers University	3	Fall/Spring 2019
*Admin. & Supervision of Elementary and Secondary Schools	Rutgers University	3	Fall/Spring 2019

*Depending upon availability, these classes may need to be substituted. Substituted classes must count toward the Supervisor certification to qualify for reimbursement. Board Office must be notified if a class is substituted.

C. POLICY

1. Agenda reading- Ann Marie Nadiroglu

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** items, a-c

Motion By:	Mrs. Nadiroglu	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		

- a. Resolve to affirm the administration’s determinations concerning the HIB investigation 18_19 Case 10 as outlined in the confidential report shared with the Board of Education members.
- b. Resolve to affirm the administration’s determinations concerning the HIB investigation 18_19 Case 11 as outlined in the confidential report shared with the Board of Education members.
- c. Approve the second and final reading of the following revised Job Descriptions: Coordinator of Special Services and Substitute Staffing Coordinator.

D. TECHNOLOGY/FACILITIES/TRANSPORTATION

1. Committee Report - Keith Hamilton - No meeting due to scheduling conflicts. Riverdale Rec program should not be required to provide an escrow so there will be language on the next agenda to rectify this.

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items, a-d

Motion By:	Mr. Hamilton	Second by:	Mrs. Miceli
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		

- a. Approve the renewal of a Shared Services Agreement for Technology Support with the Northern Region Educational Services Commission, in accordance with the provisions of the Uniform Shared Services and Consolidation Act, N.J.S.A.40A:65-1 et seq., in the total amount of \$69,9336, for the period July 1, 2019, through June 30, 2020; and further, authorize the Business Administrator to execute the contract for said services.
- b. Approve the Parental Contract for Student Transportation (special needs) to Gramon School in Fairfield, NJ from July 1, 2019, through June 30, 2020, at a cost of \$1,150 per month not to exceed \$13,800. A copy of the parent's license, registration, and liability insurance have been provided as required by law.
- c. Approve the Parental Contract for Student Transportation (special needs) to P.G. Chambers in Cedar Knolls, NJ from September 1, 2019, through June 30, 2020, at a cost of \$1,500 per month not to exceed \$15,500. A copy of the parent's license, registration, and liability insurance have been provided as required by law.
- d. Approve the renewal of transportation contracts with Student Transportation of America Ltd. for the 2019-2020 school year as follows:

Route	Location	Amount
Route #1	Pompton Lakes H.S.	\$25,767
Route #2	Pompton Lakes H.S.	\$25,767
Route #4	Riverdale School	\$25,767
Route #5	Riverdale School	\$30,586
Route #10	Riverdale School	\$22,244
Route #11	Riverdale School	\$25,767
Route #6	After School (Late Bus)	\$22,244

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

1. Committee Report - Kathleen Miceli - No update at this time

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CIS** items, a-i

Motion By:	Mrs. Miceli	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton	
Marybeth Miller - Yes	Kelly Norris - Yes	a = abstain b-i = Yes	

- a. Appointment of Dr. David Rasa or certified designee from High Mountain Health, PA as School Physician for the 2019-2020 school year at a fee of \$15.00 per physical/\$7.50 per scoliosis screening/ re-evaluation at a cost not to exceed \$1,500.00, said appointment made in accordance with NJSA 18A:18A-5 and P.L. 1999, c.440.
- b. Approval of the reimbursement and expenses, previously approved by the Interim Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the

scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Hotel*	Substitute Required
10/6/19-10/7/19	Karen Goldberg	Art Educators of NJ Conference	Long Branch, NJ	\$225	\$189	Yes
10/6/19-10/7/19	Marianne McCarthy	Art Educators of NJ Conference	Long Branch, NJ	\$0	No	Yes
10/16/2019	Victoria Evans	School Health Conference - NJAAP	Somerset, NJ	\$175	No	Yes
06/24/2019	Jayson Gutierrez	ESEA Application Work Session	Flemington, NJ	\$0	No	No
07/16/2019	Paul Kobliska	Comprehensive Active Shooter Incident Management for Schools	Wayne, NJ	\$0	No	No
07/16/2019	Anthony Riscica	Comprehensive Active Shooter Incident Management for Schools	Wayne, NJ	\$0	No	No
*PLUS MILEAGE, TOLLS, and TAXES IF APPLICABLE						

- c. Approval of the following list of approved Doctors to provide student evaluations as needed.

Neurologist	Psychiatrists	Developmental Pediatricians
Dr. Adler	Dr. Bryan Fennelly	Dr. Kathleen Fadden
Dr. Heilbroner	Dr. Ellen Platt	Dr. Nancy Holahan
Dr. Harvey Bennett	Dr. Sandra Cammarato	
Dr. Isabel Detrizio Carotenuto		

- d. Approve the disposal of the district-owned books on the attached list from the Media Center collection as the materials are outdated, obsolete, or no longer address any curricular or personal interest for our school populations.
- e. Approve the contract of the Progressive Therapy of New Jersey agreement from July 1, 2019, through June 30, 2020, for student #350003 to receive one (1) hour of coordination at \$110/hour and 4 hours of therapy per week at \$70/hour per week not to exceed \$395/week.
- f. Approval of Northern Region Educational Services Commission (NRESC) to provide an Occupational Therapist for the 2019 Extended School Year program for three (3) hours per week at a rate of \$95.00 per hour from July 1, 2019, through July 30, 2019, excluding July 4th and 5th.
- g. Approve the Out of District placements for 2019-2020 School Year programs as follows:

Student	School	Tuition	Dates
340155	Calais School	\$77,910	7/1/19 - 6/30/20
340355	New Beginnings	\$76,928	7/1/19 - 6/30/20
340002	Gramon School*	\$125,290	7/1/19 - 6/30/20

330004	Chancellor Academy	\$78,967	7/1/19 - 6/30/20
350003	Academy 360- Upper School *	\$111,372	7/1/19 - 6/30/20
7559531937	Phoenix Center	\$75,478	7/1/19 - 6/30/20

*includes the cost of a 1:1 aide

- h. Approve the updated 2019 Extended School year and Basic Skills Instruction Academy from July 1, 2019, through July 30, 2019, closed July 4 and 5, 2019, all classes are pending sufficient enrollment:

ESY Classes	BSI Academy
Preschool	Incoming 3rd through 8th grade BSI students.
LLD I	
Multiple Disabilities Class 1	
Multiple Disabilities Class 2	
Resource	

- i. Appointment of Christina Kozlowski as a consultant to the district for Occupational therapy services at a rate of \$77.00 per hour not to exceed twelve (12) hours per week and to conduct up to ten (10) Occupational Therapy evaluations for the 2019-2020 school year, as approved by the Coordinator of Special Services, at the rate of \$170. per evaluation effective September 1, 2019, through June 30, 2020.

F. COMMUNITY RELATIONS

1. Committee Report - Jill Morano - Mr. Riscica reported a meeting with Mrs. Morano regarding the entrance by the primary wing. The Women's Club would like to revamp the area by removing the old stump and weeds, plant perennials, and add lush. Permission is being requested to do so.

G. NEGOTIATIONS

1. Committee Report - Kelly Norris - A statement was read by Ms. Norris - Both parties agreed to jointly file a Notice of Impasse with PERC. Currently awaiting the appointment of a mediator to continue the negotiations process.

H. POMPTON LAKES LIAISON

1. Committee Report - Kelly Norris - No update at this time.

A. Letters and Communications - Kelly Norris

- a. Magazines

B. Interim Superintendent's Report - Anthony Riscica

C. Enrollment as of June 20, 2019

PreK-8	341
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	7
Out of District (Prek-8th grade)	2
Out of District (9th grade +)	8
Charter	0
Home Instruction	1

D. Business Administrator's Report - Jayson Gutierrez

- a. On June 24th we broke ground on our vestibule
- b. We will be installing new doors by the Main Office, Principal's Office, and two bathrooms located in the same section of the building
- c. We now have a new van for the transportation of students
- d. We will also be installing air conditioning - split units in the cafeteria

E. Oral Communication

- a. Ms. Anne Gould asked if the lunch rates can be clarified. Mr. Gutierrez responded that the \$2.90 is a fixed rate paid by Riverdale Board of Education to the Wayne Board of Education. The \$3.00 rate is the price of a paid lunch.
- b. Mrs. Ann Marie Nadiroglu - My son made Superintendent's Honor Roll this marking period and I'd like to applaud Ms. Miller.
- c. Ms. Manuela Majerscak - CPR training tourniquets was brought up in previous meetings. Is the district going to provide training. Mr. Gutierrez responded that CPR training is provided annually.
- d. Ms. Manuela Majerscak - Rumors a janitor was laid off, was the person paid through the end of the of year? Any comments or updates on the former Superintendent? The new doors, what will they look like? Mr. Gutierrez responded that the doors will be similar to the doors in this wing.

F. Information and Questions from Board Members

- a. Mr. Hamilton stated the states were redone by Mr. Pricone on the blacktop with help of the Girl Scouts.
- b. Ms. Gould stated that Mr. Pricone will be back to do some additional work.
- c. Mr. Riscica said he will be attending a workshop for school security.

VIII. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

July 17, 2019	Public Business Meeting	7:00 p.m.
August 21, 2019	Public Business Meeting	7:00 p.m.
September 18, 2019	Public Business Meeting	7:00 p.m.
October 2, 2019	Workshop/Action Meeting	7:00 p.m.

IX. Executive Session

Motion by Ms. Norris, seconded by Ms. Miller at 7:39 pm to move into Executive Session WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss _____.
2. The matter discussed will be made public when confidentiality is no longer required.

Carried by unanimous voice vote

X. Reconvene

The Board reconvened in the Library at 8:33pm.

XI. Action Taken

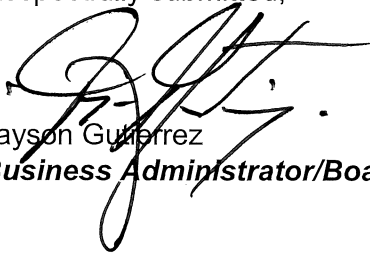
A. In accordance with 8a of the employment agreement, the Board of Education approves the resignation, with regret, of Alice Nickalls, Administrative Assistant to the Superintendent. Employment will end on or before 60 days from notification.

Motion By:	Ms. Norris	Second by:	Ms. Miller
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Marybeth Miller - Yes	Kelly Norris - Yes		

XII. Adjournment

Motion by Ms. Norris, seconded by Ms. Miller at 8:35 pm to adjourn from the public business. Carried by unanimous voice vote.

Respectfully submitted,



Jayson Guzman
Business Administrator/Board Secretary